



Dalston Neighbourhood Plan

Steering Group Meeting

Number 4

2pm 19th November 2013 at Forge Green, Dalston

Present:

Cllr. Chris Drouet (DPC)[CD]; Cllr. Ollie Rickerby (DPC)[OR]; Ian Turnbull[IT]; Ann Byers[AB]; Zoe Sutton (CCC)[ZS]; Cllr Pauline Dalton (DPC)[PD]; Cllr. Bryan Craig (DPC Vice Chairman) [BC]; Judith Wilson [JW]; Tony Furniss[TF]

Minutes

1. Apologies;

Richard Woods (CCC)[RW]; Liz Auld[LA]; Cllr. Ronnie Auld (DPC Chairman)[RA]; David Wilcock[DW]

2. Approval of Minutes;

Steering Group No3 Minutes (2pm on 10th October 2013 @ Forge Green) had been circulated and approved by those present.

Matters arising:

- a) CD Noted that Linda Withers had withdrawn from the group.
- b) CD Noted that Jill Faux had agreed to join the group but only after December 2013. Meanwhile Jill has been added to the distribution group
- c) CD asked for a volunteer to input information from the "Launch Survey". JW agreed to do this. CD will send an Excel file that was a start of this. CD handed JW the file of received survey forms.

Action: CD & JW

- d) CD asked for a volunteer to help with the analysis of the traffic count information. AB agreed to help BC with this.

Action: BC & AB



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- e) CD noted that the consultation feedback from St. Michaels Primary School had been received, circulated, and a letter of thanks returned from PD. Thanks to AB for her efforts in this area.
- f) BC having tabled a sample survey form for 11 – 18 year olds at the secondary schools, suggested this was the way forward, with perhaps a specific group meeting to allow the young people to discuss their thoughts. PD & JW volunteered to help with this initiative.

Action: BC,PD,& JW

3. Re-visit Goals & Objectives

After further discussion it was decided that “The Built Environment” should be included in section 3.2 “Environment”. This would then take sections a) and b) out of section 3.5 “Community”. OR and IT will join the “Environment” Team to deal with these and other related issues.

New objectives were to be added to “Community”. See new “Goals & Objectives” attached.

The group discussed that some issues have been included that are not directly related to land use. However, as issues raised by the community have an impact on land use and the well-being of residents of Dalston Parish the group consider it necessary to mention these as at least “background” matters for the NP.

It might be, after further consultation with the community and research into these issues it will not be necessary to include policies relating to them in the NP. The group does however, recognise there must be comment reflecting these matters raised by the community.

Those responsible for the different sections were confirmed as follows:

- 3.1 Housing; All – to be considered further when HNS analysed.
- 3.2 Environment; DW, LA, OR, & IT
- 3.3 Pedestrians, Traffic, and Transport; AB & BC
- 3.4 Economy; AB, ZS, OR & Peter Ebbatson (NB! Liaise with CD to enlist Peter’s assistance)
- 3.5 Community; PD



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Please read carefully and send to CD any amendments or additions you might want using “strike out” for removal and highlight for additions. Before returning a document to CD please rename and save it with your initial, version number and date in reverse at the end, i.e. DNP-Goals & Objectives CJDv2.020131121.doc.

Actions: All, to consider attached documents and return with any additions/amendments as detailed above.

4. Visions for Dalston Parish

VDP was discussed as the aim for this group to crystallise into one document for further consultation with the whole Parish, both business and residential, the issues raised and solutions considered. Using the “Goals and Objectives” above, this document will be in the form of a questionnaire for the whole Parish allowing further input by the residents and other interested parties to comment on the issues that will or will not be in the draft DNP. Every reply to this questionnaire will be documented and comment will be made on the action taken in response where appropriate.

Action: All when writing their sections of the “Goals and Objectives” document, to consider what questions would be necessary to get confirmation from the consultees that their particular policies are relevant and necessary in the eyes of all the residents of Dalston Parish.

5. The Housing Need Survey

It was noted that a draft of the HNS had been circulated recently and it was decided that a small group should be set up to discuss and analyse the results for future discussion and use within the DNP. Volunteers were PD, JW, OR, & IT.

Action: PD, JW, OR, & IT

There will be an evening event in the near future where the author of the Housing Need Survey will present the findings and provide further analysis for discussion amongst members. As this will have a wide audience it is proposed that the event will be held in one of the back rooms of the Victory Hall. Invitation will be to PC Members, DNP Steering Group Members, District and County Councillors. The date to be confirmed.

Action: CD to co-ordinate.



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6. Planning Aid

The group discussed the recent workshop and decided that they would not ask for another visit from Planning Aid until next year when the whole project had moved on somewhat.

Action: CD to communicate this to Carol Latham of Planning Aid.

7. AOB

CD asked for volunteers to work with AB and RA to determine web presence and how these modern types of communication can be used to consult all the different demographics in the Parish and provide a feedback path to the group for views from website users. JW volunteered. Judith also tabled a document showing the use of Facebook for this type of community engagement.

Action: AB, RA & JW to arrange a meeting to discuss this requirement further and how it can be implemented.

Date of the next meeting:

14.00 – 16.00 on Wednesday 8th January 2014 @ Forge Green

This date was chosen as the most likely to be convenient to all members so please make every effort to attend.

In response to members, the length of the meeting has been reduced to 2 hours.

Attachments:

DNP-Goals & Objectives CJD1.020131121.doc