



Dalston Neighbourhood Plan

Steering Group Meeting

Number 10

2pm 28th July 2014 @ Forge Green

Present:

Cllr. Chris Drouet (DPC)[CD]; Ian Turnbull[IT]; Cllr Pauline Dalton (DPC)[PD]; Zoe Sutton (CCC)[ZS]; Cllr. Ann Byers(DPC Vice Chairman) AB]; David Wilcock[DW]; Cllr. Ronnie Auld (DPC Chairman)[RA]; Judith Wilson [JW];Cllr. Bryan Craig(DPC)[[BC]; Liz Auld[LA

Minutes

1. Apologies for absence.

Jill Faux[JF]; Richard Woods (CCC)[RW];

2. Discuss actions from previous minutes (PD)

PD pointed out that action points from the previous minutes were covered in the agenda items so it was agreed that there was not a need to discuss any here.

3. Draft Farming & Land Ownership Questionnaire for agreement and consider its distribution. (PC & AB) (Tabled prior to the meeting for pre-reading)

This draft was accepted with some minor spelling to be corrected post meeting.

An online version will be made available.

Action: CD

When available this questionnaire will be sent for printing, 60 copies should be sufficient.

Action: CD

Distribution method is still to be confirmed.

Action: AB & LA



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- 4. Environment** – Addendum, reference Woodlands & Quarry entries. For agreement (DW & LA) Tabled prior to the meeting for pre-reading. NB. To consider highlighted sections only as the majority of the document was approved at the last meeting.

It should be noted that this was a report commissioned by the group to gain knowledge about these matters.

The first highlighted area; Page 5 “Sowerby Wood, covering more than 1 km².....” was accepted by the group with one change of text “The PC views this area of woodland...” was replaced with “This group views the area of woodland...”.

The second highlighted area; Page 6 “In 2008 and 2009 the Parish council also expressed its support...” was accepted in its entirety.

Whilst this document was now agreed in total there were some further points raised by IT which prompted further discussion.

They were;

The new Co-Op used as an example on Page 7, Aim 3, end of para. After consideration, the group agreed this should remain as is.

Page 7, Aim 4, end of para “The parish community is united in not supporting any inappropriate development along the boundary lines of existing villages.” It was considered there is no evidence to base this view (yet) as the “Dalston Visions”, residents survey has not been completed. The group agreed to remove this sentence.

In addition there was an annotated copy of the report sent in by Roger Higgins, Carlisle City Council Environment Officer. Mostly, his suggestions were found useful and one inaccuracy concerning the involvement of Building Control will be changed in the final version. However, the group considered that only the highlighted areas were up for discussion as the main draft of the report was already agreed so Roger’s suggestions would not be incorporated.

This document is now complete and ready for publication subject to any minor typos, spelling mistakes etc.

DW was asked to pass on the Groups’ thanks to his team for this work.

Action:CD To be filed.

- 5. Draft Built Environment Paper, Revised June 2014 (IT)** – For agreement (Tabled prior to the meeting for pre-reading-IT)



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This document was discussed in detail and the following amendments were agreed by the group:

Dalston Village section; It was thought that the list of notable buildings/businesses should also include, The Cycle Repair Shop, and The Garden House Nursery.

These will be added at the appropriate place in the document.

Gaitsgill

“Also benefits from the Primrose Hall for community use” to be added.

Lingey; It was considered by all that the sentence, “Of all the smaller settlements, it has less affinity with...” This should be removed in its entirety as it could be viewed as disingenuous with the whole document.

Cumdivock, Cardew, and Lakerigg; add “a swimming pool.”

Cardewlees; agreed to remove “disused” for accuracy. “....and the large acreage of “disused” greenhouses, around which are a few small enterprises.”

Action: CD

This document is now agreed and completed.

The Group thanked IT for his work on this document.

Action:CD To be filed.

6. Youth Consultation Report (BC)

BC had submitted an updated version of the draft questionnaire and this was discussed in brief.

JF mentioned via e-mail that there was a need to include facilities for the disabled. BC said this would be added in the next draft.

Action: BC To include questions relevant to facilities for the disabled.

DW said he liked the idea of holding a meeting for all the youth in the village to discuss their answers and issues arising from the questionnaire.

BC agreed with this and would look into how this could be arranged.

Action: BC To arrange a Youth Meeting.



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There were several suggested revisions which BC will make and distribute to the group for further comment within 7 days.

Action: All

If agreed he will then submit the document to CD for compilation into the “standard format” for the DNP questionnaires.

Action: BC to send final document to CD

An online version to be made available.

Action: CD to compile an online version.

7. Environment – Views and Vistas (All)

A round the group discussion recorded all the views that members thought were important to the parish.

Action: PD to compile a list of those mentioned.

This will be an ongoing project.

8. Health and Well-being.

It was mentioned by JF via e-mail that consideration should be given to the provision of more benches around the parish. There is also a need for extra litter bins alongside them.

This was discussed and thought to be more of a Parish Council matter although it could be mentioned in the NP as a Health and Well-being item. RA said that the limit to litter bins was more to do with getting them emptied rather than the cost of provision.

Open spaces and in particular Dalston Square was discussed. It was considered necessary for a general view of the layout and facilities was required with respect to health and well-being.

Action: PD To write up this section.

Disabled access to both platforms of Dalston Station was discussed as it only via a very tortuous route that the Carlisle bound platform can be reached, other than via the many steps of the footbridge. RA said that the PC had raised this before and there



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might be some scope in getting Network rail to provide sub-way access adjacent to the station platforms. RA & BC will attempt to raise this again at the next PC meeting for discussion.

Action: RA to get this put on the next PC agenda for general discussion and ideas of how to proceed.

9. AOB

CD tabled a new project timetable showing the “Dalston Visions” questionnaire being ready for distribution in November 2014. This is in response to the government funding body wanting the Dalston NP to have moved on to complete the major consultation work and spend the funds allocated.

This will involve getting the DV survey published and printed using the funds allocated by October 2014.

A first draft of the DV questionnaire was tabled and this will be sent electronically to each member. It is hoped to receive all comments/modifications etc. by the 7th August 2014 so that we can move towards publishing a final version. It is imperative that this survey moves on very quickly to meet the milestones in the timetable.

Action: All. Read draft DV and send comments to CD.

CD went on to discuss the method of distribution and how each member of the Steering Group and Parish Councillors would be expected to help with distribution based on post codes. It would help if members thought of people who live in their location, who might help with this. Obviously the more helpers there are the less each individual needs to do.

The method will be to hand-deliver to each household a DV booklet and information letter, describe the process and ask if it would be convenient to collect it in two weeks.

If the recipient needs assistance filling it in then the distributor would need to help them, again at some convenient time.

There are some 1600 possible residents who might want to fill this in and it is the single most important piece of evidence that enables us to write the necessary policies to empower the NP.



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CD went on to say “I do hope everyone can help in some way to carry this out and get as near as possible to a 100% return.

Action: All. To consider how they will help identify and manage volunteer distributors.

CD also mentioned that there would need to be letters sent to local developers for their opinions on land use for housing. There was a discussion and it was thought that this letter would need to be referenced to the Housing Need Survey etc.

Similarly a letter would need to go out to local estate agents asking what were the market requirements for housing in Dalston Parish, especially the hamlets away from Dalston village.

Action: AB, PD & CD

RA raised the issue of a letter sent to the PC concerning the use of a parcel of land near Orton Grange for a housing development. The correspondent was seeking opinions from both the PC and this Steering Group.

CD said that he had given a reply on behalf of the group. In short he had replied saying that the group was interested in the views of developers for use of land in Dalston Parish and these views would inform and assist in the production of policies for the Neighbourhood Plan. At no point can the Steering Group endorse or support individual applications for planning in Dalston Parish.

However, he said that this group would be interested in the developer’s views of land allocated for “affordable” housing, meeting some of the requirements of the residents as detailed in the Dalston Housing Need Study 2013.

Dalston Show. It was discussed if a stand was required this year. Unfortunately, at the moment there isn’t anything to report or bring to the attention of the public so the group do not see any benefit having a stand this year.

10. Date of the next Meeting.

To be arranged by e-mail availability calendar, but sometime in the last week of August.

Action: CD Date of next Meeting.

The meeting closed at 16.20