



Dalston Neighbourhood Plan

Steering Group Meeting

Number 6

2pm 21st February 2014 @ Forge Green

Present:

Cllr. Chris Drouet (DPC)[CD]; Cllr. Ollie Rickerby (DPC)[OR]; Ian Turnbull[IT]; Ann Byers[AB]; Cllr Pauline Dalton (DPC)[PD]; Cllr. Bryan Craig (DPC Vice Chairman) [BC]; Judith Wilson [JW]; Liz Auld[LA]; Cllr. Ronnie Auld (DPC Chairman)[RA]; Zoe Sutton (CCC)[ZS]; Richard Woods (CCC)[RW]; David Wilcock[DW]; Jill Faux[JF]

Minutes

1. Apologies;

Tony Furniss[TF]

New Member; Jill Faux was introduced to the group.

2. Discussion of DNP Sections already tabled.

Environment Report: David Wilcock

This report was well received and a general discussion took place. It was noted that all the consultees including Liz Auld had seen the overall report.

It was thought that the external consultees input needs to be integrated to the text and a first full version draft to be prepared. This could then be sent in draft form to the appropriate “Official Consultees” for comment. (English Heritage, Conservation England, etc.)

Action: DW.

It was discussed that a future draft of this report should be sent to “Official” consultees for their comments.



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Action: AB.

Also when available a draft version will be published on Dalston Website as part of the consultation process.

Action: CD & RA

The list of “Official Consultees” will be circulated for members to indicate any organisation that needs to be added to this list.

Action: All

RW raised issues with the use of terms in the “Aims” of the report (3). In planning vernacular, the use of the term “Green Spaces” should normally refer to a small area of land, i.e. a park or play area etc. The inference of “Green Belt” must be avoided as at inspection this could compel the inspector to veto the whole plan. Richard went on to make some suggestions of how this issue could be avoided by a re draft of that section. See below.

Action: DW

It was suggested and agreed by all that a list of individual identified open spaces that are in need of protect should be sent to DW to be included as an annex to the report.

Action: All

In the context of this report Richard’s e-mail detailing his thoughts will be circulated for reference with these minutes.

It was agreed that questions need to be formulated for inclusion in the “Dalston Visions” questionnaire as part of the parish residents’ consultation.

Action: DW & LA.

3. Business Survey.

The draft business survey was circulated and small corrections and modifications were made by the group.

With these modifications made, it was agreed the version 3.1 could be sent to Zoe Sutton for printing.

Action: CD



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It is anticipated that this survey could start in early March and would continue for at least 3 months, or however long it takes to complete.

It was mentioned that this method of distribution would be a rehearsal for the “Dalston Visions” residents’ questionnaire which will be run later in the year.

It is suggested that the “Dalston Visions” questionnaire will be delivered and collected by hand but it is hoped that most forms will be filled in by the residents either on paper or online. An online survey presence is currently under construction by CD.

Action: CD

If this method is to be successful right across the Parish it is imperative that all members consider who they might ask to volunteer in their locale to carry this out. It might involve neighbours who would be willing to just deliver and collect a few questionnaires to their street or a whole section of their postcode, for example.

Action: All

Again, the master list of residential addresses will be available to guide this process in good time.

Action: AB

This will be a very large operation so it will be necessary to have a meeting for all the volunteers at the Victory Hall to explain what is expected. It will be necessary for Steering Group Members to “sell” this idea to their friends and neighbours!

The method of collecting / distributing the survey was further discussed.

Due to the very poor returns from the business sector for the Housing Needs Survey, it was agreed that personal interview, by appointment if necessary to each of the businesses on the list would be the only way a higher return rate could be achieved.

Consultation with Peter Ebbatson, a Dalston Parish Councillor and local businessman, recommended the above method and he also contributed to the questionnaire.

All to read the latest business address list with a view to picking which businesses they could interview. If everyone attempts to cover a few that will leave less to be done later by the few!

Action: All



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The latest business address list will be circulated by AB to facilitate this. Also members are asked to send any corrections/additions to AB as they see appropriate.

Action: All

4. Hamlet Status Report: Ian Turnbull

This was circulated to all members prior to the meeting.

The report was praised as a concise description of all the major hamlets within the Parish of Dalston.

A discussion followed how this report could be expanded to support the NP where the built environment is to be considered. In particular, consideration needs to be given to appropriate development of these hamlets to provide sustainable populations in these areas of the Parish.

It was agreed that there were several ways forward which need to be accomplished in order to further this section of the NP.

The facilities within each hamlet should be included in the appropriate section.

Further, how these facilities interact with other hamlets in the Parish should be listed, i.e. Raughton Head School provides primary education for children from the surrounding area including the other hamlets.

Action: IT & OR

Send any comments and information to IT & OR for integration into the report.

Action: All

A new draft of this document, when ratified by the whole group, will be added as a “Built Environment” section to David’s, “Environment – Open Spaces” section.

As a result of these considerations it will be necessary to put any suggestions to the residents of the Parish in the form of questions in the consultation, “Dalston Visions”. These will need to be drawn up in draft form for consideration at the next meeting.

Action: IT & OR

5. AOB

RA asked if the Youth consultation Report was to be discussed.



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BC said it wasn't ready for this meeting but would be an agenda item for the next meeting.

Action: BC

Chris reported that Judith Wilson had produced a spreadsheet containing all the data from the "NP Launch Survey" ready for sorting and producing an appendix for the NP

Similarly, Ann Byers had produced a synopsis document from the the raw traffic data received from the recent traffic surveys carried out within Dalston village.

When these are fully available they will be circulated to all members.

Action: CD

PD asked if there could be some recompense for the cost of home printing as there were a considerable number of documents circulated by electronic means which had to be printed at home before they could be easily considered.

CD said that there would be a small budget available for this but it would be best to evaluate what was required when these early stages were complete.

6. Date of the next meeting.

2 PM on the 24th March 2014 at Forge Green