



Dalston Neighbourhood Plan

Steering Group Meeting

Number 7

2pm 24th March 2014 @ Forge Green

Present:

Cllr. Chris Drouet (DPC)[CD]; Ian Turnbull[IT]; Cllr Pauline Dalton (DPC)[PD];
Cllr. Bryan Craig (DPC Vice Chairman) [BC]; Judith Wilson [JW];; David
Wilcock[DW]; Jill Faux[JF];

Minutes

1. Apologies.

Liz Auld[LA]; Cllr. Ronnie Auld (DPC Chairman)[RA]; Zoe Sutton (CCC)[ZS]; Cllr.
Ann Byers(DPC)[AB]; Cllr. Ollie Rickerby (DPC)[OR]; Richard Woods (CCC)[RW]

2. Business Survey.

PD asked for volunteers to do this. A Business Contact List was handed out, marked
up with those businesses already scheduled a volunteer. CD explained that volunteers
were given a “Volunteer” reference number and he kept a master list of who was done
which business. Some survey forms were handed out to volunteers.

**Action: All to contact CD for survey forms and suggestions of businesses they can
do.**

3. Youth Consultation Report.

BC informed the meeting that he had discovered that there was a “Youth Forum” in
Dalston supported by the Brathay Trust, Dalston Youth Council and Innova. Having
spoken to Chris Berry of The Brathay Trust, there is a meeting at Caldew School of
the Youth Forum soon. Bryan will attend this and report back via e-mail, as to their
interest in helping with our Youth Consultation.

Action: BC

BC also reported that he had discussed with ZS the age range we should include in
this section of our consultation. a range of 11 – 24 was tabled. A discussion followed
but it was agreed to have this as an agenda item at the next meeting with more
members in attendance.



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Action: CD to add as agenda item for next meeting.

4. Discussion of DNP documents tabled.

CD raised the issue that some of the documents tabled could, after discussion by the group, be accepted into the “Evidence Base” for the DNP.

The following documents were approved by the group:

- **Business Contact List (version 2.23CJD).** This was accepted with the proviso that only the business section was in use. As a “Working” document it may have additional businesses added later.
- **Business Survey Volunteer Introduction Letter.**
- **Statutory Consultees List.** It was explained by CD that this was a list provided by ZS, whilst not exhaustive it contained most of the “Official” bodies that the invigilating Planning Inspector would expect us to consult.
- **Dalston Traffic Survey 2013.** This analysis comes from an ongoing professional survey instigated by Dalston Parish Council.

DNP Environment Entry (Redraft 1700314). DW was thanked for all his work on this excellent paper which was considered almost complete for approval and entry into the “Evidence Base”. However after some discussion concerning the drastic reduction of trees from ancient woodland in the Parish it was considered that there should be some mention of this, in particular, Sowerby Wood. It was felt that whilst these areas of private land were beyond the control of the DNP, the concerns of the residents should be confirmed in the “Dalston Parish Visions” questionnaire. (see below)

Action: DW & LA to consider the points raised and add to the report.

Further to this, a discussion followed, led by PD concerning views and vistas being part of the rural environment heritage that should receive similar treatment in the “Evidence Base”. PD had sent out an e-mail listing some she thought important and asked for all members to consider others around the Parish that should be included in our consideration.

Action: CD to copy PD’s e-mail to members

Action: All to consider the above and communicate their views to CD ahead of the next meeting for circulation to all.

Cardewmires Quarry. This document needs to be integrated into the overall Environment Report and LA and DW need to liaise over this.



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Action: DW & LA to write a suitable paragraph for the report covering the quarry.

In addition, it was discussed that it might be possible to arrange a visit to the quarry to see its impact and help to contribute to the report.

Action: DW & LA.

DNP Settlement Description. This document was considered but as there seemed to be some conjecture over accuracy and the author, OR was not present, it was decided that IT would write a revised version for discussion at the next meeting. IT would liaise with OR and circulate a final draft as soon as possible so that members could consider it before the next meeting.

Also, it was considered necessary to incorporate the information from the “**Hamlet Report – V2.0**” to reinforce the document to cover the whole Parish.

Action: IT & OR.

Built Natural Environment Key Questions. This document was considered to be too Dalston Village centred and the questions needed to be less leading but more directed to allow the residents to give their views. The issues raised were appropriate but needed to be re-worked. As OR was not present it was decided to ask him to carry this work out and return the document before the next meeting for consideration.

Action: OR

Raughton Head School – about RH. This document was considered to be just about right to record the initial views of the pupils at the school. However, it was mentioned that to be a valid piece of evidence it needed to be produced on dated, headed notepaper.

Action: AB

DNP Views, PCCs..... etc. As above it was considered that as a piece of evidence it needed to be validated by including the date of the information, from whom it came, and a note of their position in the organisation concerned. Again, better if produced on headed notepaper.

Action: AB



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5. From 4 above with reference to the Environment Report, consider questions to the residents for DV Questionnaire.

In discussion it was agreed that DW would send his draft questions to CD for circulation to the group for consideration. It was pointed out by CD that these questions, whilst not “leading” they needed to refer back to points and issues raised in the Environmental Report to test whether these issues were of significant weight to the residents of Dalston Parish. Also CD agreed to circulate links to other NP questionnaire questions for reference.

Action: DW & CD

Action: All to consider these questions when received.

6. Built Environment Documents.

Revision. See above: “DNP Settlement Description”; “Hamlet Reports-V2.0”.

Action: IT & OR

7. From 6 above, consider questions to the residents for DV Questionnaire.

Revised questions from, “Built Natural Environment Key Questions”.

Action: OR & IT

8. AOB.

PD asked JW, that as she was interested in ensuring that the consultation reached as wide a mix of the Parish residents as possible, would she consider how to address the different sections of the Parish, i.e. disadvantaged, house-bound, elderly etc. Judith agreed to do this and was asked to produce a paper on the subject as soon as possible to CD. This would then be circulated ahead of the next meeting for members to consider and bring to the meeting ideas of how this could be implemented.

Action: JW

9. Date of the next meeting.

14.00 – 16.00 on 29th April 2014 at Forge Green, Dalston

The meeting closed at 16.00.